



MICROSOFT TRAINING

Advanced Microsoft Powerpoint 2019 Quiz Questions Answers

Ace your advanced PowerPoint 2019 skills with targeted quiz questions and answers, mastering complex presentations.

DURATION

2 hours

LEVEL

Intermediate

FORMAT

Instructor-Led

- Globally Recognized Certification

- Expert-Led Hands-On Training

- Flexible Scheduling

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COURSE OVERVIEW

This intensive 2-hour course, "Advanced Microsoft Powerpoint 2019 Quiz Questions Answers," is meticulously designed for individuals seeking to solidify their expertise and validate their advanced knowledge of PowerPoint 2019. Rather than a step-by-step feature tutorial, this program focuses on challenging quiz questions and comprehensive answers that cover the most intricate and sophisticated functionalities of PowerPoint. Participants will delve into advanced slide master techniques, sophisticated multimedia integration, complex animation sequences, collaborative features, and professional delivery options, all presented in an engaging Q&A format to reinforce learning and identify knowledge gaps. This course is ideal for preparing for assessments, interviews, or simply deepening one's mastery of the application.

By engaging with this unique course, you will not only review critical advanced PowerPoint functionalities but also gain confidence in articulating and applying your knowledge under pressure. The core technology explored is Microsoft PowerPoint 2019, with an emphasis on its less common yet powerful features, such as custom shows, advanced action settings, intricate data visualization techniques, and robust security and sharing options. The professional benefit lies in enhancing your ability to create, manage, and deliver highly impactful presentations, making you an indispensable asset in any professional environment. Whether you're aiming for a promotion, preparing for a technical assessment, or simply striving for presentation excellence, this course provides the targeted practice you need to succeed.

Duration	2 hours
Level	Intermediate
Vendor	Microsoft

COURSE CURRICULUM

01 Module 1: Advanced Presentation Design & Management

- Mastering Slide Master, Layouts, and Themes
- Utilizing Sections for Organization and Delivery
- Customizing Templates and Reusing Content
- Best Practices for Accessibility and Readability

02 Module 2: Sophisticated Multimedia & Data Integration

- Advanced Video and Audio Embedding & Editing
- Screen Recording and Media Compression
- Integrating Charts, Graphs, and SmartArt Dynamically
- Linking and Embedding External Data Sources (Excel, Word)

03 Module 3: Dynamic Animations & Interactive Elements

- Creating Custom Animation Paths and Effects
- Applying Advanced Transitions (Morph, Dynamic Content)
- Utilizing Triggers and Action Buttons for Interactivity
- Building Hyperlinked and Non-Linear Presentations

04 Module 4: Collaboration, Security & Output Options

- Tracking Changes and Managing Comments
- Comparing and Merging Presentations
- Restricting Access and Setting Permissions
- Packaging for CD/Web and Exporting to Various Formats

05 Module 5: Professional Delivery & Custom Shows

- Setting Up and Managing Custom Shows
- Utilizing Presenter View Effectively
- Rehearsing Timings and Recording Narration
- Troubleshooting Presentation Issues During Delivery

06 Module 6: Quiz Strategies & Knowledge Reinforcement

- Analyzing Advanced Question Types for PowerPoint 2019
- Review of Key Concepts and Challenging Scenarios
- Effective Strategies for Answering Complex Queries
- Self-Assessment and Performance Review

CAREER PATHWAYS

Graduates of this program are prepared for the following roles:

- > **Presentation Specialist in Marketing & Communications**
- > **Corporate Trainer & Instructional Designer**
- > **Executive Assistant / Administrative Professional requiring advanced presentation development**

FREQUENTLY ASKED QUESTIONS

Q: What level of prior PowerPoint proficiency is required to benefit from this 'Quiz Questions Answers' course?

This course is specifically designed for intermediate users who are already comfortable with basic and intermediate PowerPoint functionalities. It is not an introductory course. Participants should have a solid understanding of core features like slide creation, basic formatting, image insertion, and text manipulation. The course focuses on testing and refining knowledge of advanced features, assuming foundational skills are already in place.

Q: How will this course specifically help me apply advanced PowerPoint skills in real-world professional scenarios?

This course directly enhances your ability to tackle complex presentation challenges by reinforcing your understanding of advanced features through targeted questions. You'll gain confidence in tasks such as creating dynamic data-driven reports, designing interactive training modules, crafting compelling sales pitches with custom shows, and efficiently collaborating on large-scale projects. The Q&A format helps solidify the 'why' and 'how' behind advanced functions, translating into more effective and polished professional presentations.

Q: Is this 'Advanced Microsoft Powerpoint 2019 Quiz Questions Answers' course suitable preparation for a specific Microsoft Office certification?

While this course is not an official certification exam preparation for a specific Microsoft Office Specialist (MOS) exam, the in-depth coverage of advanced PowerPoint 2019 features and the quiz-based format will significantly strengthen your knowledge base. Many of the topics covered align with advanced objectives found in MOS Associate or Expert level exams for PowerPoint 2019. It serves as an excellent supplementary resource for anyone aiming to test their advanced skills or preparing for a broader Microsoft Office certification that includes PowerPoint.

ABOUT COMPUTER PRIDE



East Africa's Premier IT Training Center

With over 15 years of excellence, Computer Pride delivers globally recognized certification programs from leading technology vendors. Located on Kenyatta Avenue in Nairobi's CBD, our state-of-the-art facilities and expert instructors have empowered thousands of professionals across East Africa.

15+

Years of Excellence

10,000+

Professionals Trained

50+

Vendor Certifications

READY TO ENROL?

Take the next step in your technology career.

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