



GOOGLE CLOUD TRAINING

Google Slides Training Course

Master Google Slides to create impactful presentations. Learn advanced design and collaboration features for professional results.

DURATION

2 hours

LEVEL

Intermediate

FORMAT

Instructor-Led

-
- Globally Recognized Certification
 - Expert-Led Hands-On Training
 - Flexible Scheduling

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COURSE OVERVIEW

This intermediate-level Google Slides Training Course is meticulously designed to transform your presentation skills, moving you beyond basic slide creation to crafting truly impactful and professional visual narratives. You will delve into the advanced functionalities of Google Slides, mastering techniques for sophisticated content design, dynamic multimedia integration, and seamless real-time collaboration. This course leverages Google's powerful cloud-based presentation platform, ensuring you are proficient in the latest tools and best practices for modern digital workplaces.

Duration	2 hours
Level	Intermediate
Vendor	Google Cloud

COURSE CURRICULUM

01 Module 1: Mastering Google Slides Interface and Custom Themes

- Navigating the Google Slides environment
- Understanding and customizing master slides for branding consistency
- Creating and applying custom themes and layouts
- Working with slide transitions and animations for visual impact
- Efficient slide organization and management

02 Module 2: Crafting Engaging Content with Advanced Features

- Advanced text formatting and typography techniques
- Integrating and editing high-quality images and vector graphics
- Embedding and formatting videos and audio clips
- Creating and customizing charts and graphs from Google Sheets data
- Utilizing tables and smart art for structured information

03 Module 3: Advanced Collaboration and Sharing Strategies

- Real-time co-editing and version history management
- Effective use of comments and action items for feedback loops
- Sharing presentations securely with specific permissions
- Publishing presentations to the web and embedding options
- Exporting slides to various formats (PDF, PPTX, JPG, PNG)

04 Module 4: Interactive Elements and Professional Delivery

- Creating interactive presentations with hyperlinks and action buttons
- Utilizing speaker notes and presenter view for seamless delivery
- Integrating Google Slides with Google Meet for virtual presentations
- Exploring useful add-ons for enhanced functionality
- Best practices for effective storytelling and audience engagement

CAREER PATHWAYS

Graduates of this program are prepared for the following roles:

- > **Marketing Communications Specialist**
- > **Project Coordinator/Manager**
- > **Business Development Associate**

FREQUENTLY ASKED QUESTIONS

Q: What prior experience is recommended before enrolling in this Google Slides Training Course?

This course is designed for an intermediate audience. Participants should have basic computer literacy and a fundamental understanding of how to use Google Workspace applications, particularly Google Drive. While not strictly required, some prior experience with creating simple presentations in any software will be beneficial to fully grasp the advanced concepts taught.

Q: How will mastering Google Slides specifically benefit my professional communication and productivity?

Mastering Google Slides will significantly enhance your ability to create professional, visually compelling presentations that effectively convey your message. You will learn to collaborate seamlessly with teams, streamline your content creation process, and deliver dynamic presentations, ultimately boosting your efficiency and improving the clarity and impact of your professional communications across various roles and industries.

Q: Does this course cover advanced features like integrating data from Google Sheets or using third-party add-ons?

Yes, this course specifically covers advanced integration techniques, including how to import and dynamically link data from Google Sheets to create and update charts and graphs within your presentations. We will also explore the utility of various Google Slides add-ons that can extend functionality and automate tasks, helping you to build more sophisticated and efficient presentations.

ABOUT COMPUTER PRIDE



East Africa's Premier IT Training Center

With over 15 years of excellence, Computer Pride delivers globally recognized certification programs from leading technology vendors. Located on Kenyatta Avenue in Nairobi's CBD, our state-of-the-art facilities and expert instructors have empowered thousands of professionals across East Africa.

15+

Years of Excellence

10,000+

Professionals Trained

50+

Vendor Certifications

READY TO ENROL?

Take the next step in your technology career.

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