



MICROSOFT TRAINING

MS-900T01: Microsoft 365 Fundamentals

Understand Microsoft 365 cloud services, security, and compliance. Prepare to pass your MS-900 exam.

DURATION

2 hours

LEVEL

Beginner

FORMAT

Instructor-Led

- Globally Recognized Certification

- Expert-Led Hands-On Training

- Flexible Scheduling

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COURSE OVERVIEW

Welcome to the MS-900T01: Microsoft 365 Fundamentals course, your gateway to understanding the vast capabilities of Microsoft's powerful cloud productivity suite. This beginner-level course is meticulously designed for individuals from diverse backgrounds—whether you're an aspiring IT professional, a business user keen to leverage cloud solutions, or a sales and marketing specialist needing to articulate the value of Microsoft 365. Over 2 hours, you'll gain a solid foundational knowledge of cloud concepts, the core components of Microsoft 365, and how they empower modern workplaces. You'll explore essential services like Exchange Online, SharePoint Online, OneDrive, and Microsoft Teams, understanding their role in enhancing communication, collaboration, and data management.

This course goes beyond merely identifying applications; it delves into the crucial aspects of security, compliance, privacy, and trust within the Microsoft 365 ecosystem. You'll learn how Microsoft safeguards your data, ensures regulatory adherence, and provides robust privacy controls. Furthermore, we'll cover key topics such as licensing models, billing, and support options, equipping you with a comprehensive understanding of managing Microsoft 365 subscriptions effectively. This holistic view prepares you not only to use these tools but also to make informed decisions about their implementation and ongoing administration.

Enrolling in MS-900T01 at Computer Pride provides you with a significant professional advantage. By mastering these fundamentals, you enhance your digital literacy and become a more valuable asset in any organization utilizing cloud technology. This certification serves as a powerful stepping stone, validating your understanding of Microsoft 365's core services and paving the way for advanced role-based certifications and career progression in the ever-evolving IT landscape.

Duration	2 hours
Level	Beginner
Vendor	Microsoft
Exam Code	MS-900

PREREQUISITES

- Understanding of cloud computing concepts
- Familiarity with Azure portal
- Basic PowerShell or CLI experience
- Understanding of virtualization concepts

COURSE CURRICULUM

01 Module 1: Cloud Concepts

- Understanding cloud services (IaaS, PaaS, SaaS)
- Exploring public, private, and hybrid cloud models
- Benefits and considerations of moving to the cloud

02 Module 2: Core Microsoft 365 Services

- Comparing Microsoft 365 to Office 365
- Productivity and collaboration solutions (Exchange Online, SharePoint Online, OneDrive for Business, Microsoft Teams)
- Endpoint management (Windows as a Service, Microsoft Endpoint Manager overview)

- Business management solutions (Microsoft Viva, Power Platform fundamentals)

03 Module 3: Security, Compliance, Privacy, and Trust in Microsoft 365

- Core security principles in Microsoft 365 (Identity & Access Management, threat protection)
- Compliance features (Data governance, eDiscovery, Compliance Manager overview)
- Privacy principles and data residency
- Introduction to the Microsoft Service Trust Portal

04 Module 4: Microsoft 365 Pricing and Support

- Microsoft 365 licensing options and models
- Understanding billing and subscription management
- Support options for Microsoft 365 services
- Service Level Agreements (SLAs) for Microsoft 365

CAREER PATHWAYS

Graduates of this program are prepared for the following roles:

- > **Microsoft 365 End-User Support Specialist**
- > **Business Operations Coordinator (with M365 proficiency)**
- > **IT Sales/Pre-Sales Professional (focusing on M365 solutions)**

FREQUENTLY ASKED QUESTIONS

Q: Who specifically is the MS-900T01 Microsoft 365 Fundamentals course designed for, beyond traditional IT roles?

This course is exceptionally well-suited for individuals in non-technical business roles such as sales, marketing, finance, and project management. It provides a crucial foundational understanding of Microsoft 365 services, enabling them to communicate more effectively with technical teams, make informed business decisions regarding cloud adoption, and leverage M365 tools for enhanced productivity and collaboration within their specific departments.

Q: What practical, immediate skills will I gain from this MS-900T01 course that I can apply in my current workplace?

Upon completing the MS-900T01 course, you will be able to clearly articulate the benefits of cloud computing, differentiate between core Microsoft 365 services like Exchange Online, SharePoint, Teams, and OneDrive, and understand their practical applications for improving communication and collaboration. You'll also grasp fundamental concepts of security, compliance, and privacy within the Microsoft 365 ecosystem, which is vital for ensuring secure data handling and efficient digital operations in any organization.

Q: How does achieving the MS-900T01 certification benefit my long-term career progression within the Microsoft ecosystem?

The MS-900T01 certification is a vital first step, establishing a robust understanding of Microsoft 365's architecture and service offerings. It serves as an essential prerequisite and strong foundation for pursuing more advanced, role-based certifications such as the Microsoft 365 Certified: Administrator Expert, or specialized certifications in areas like Microsoft Teams Administrator Associate, Security Administrator Associate, or Modern Desktop Administrator Associate. This certification validates your foundational knowledge, making you an attractive candidate for roles requiring deeper

expertise in specific M365 functionalities and facilitating your journey to higher-level IT positions.

ABOUT COMPUTER PRIDE



East Africa's Premier IT Training Center

With over 15 years of excellence, Computer Pride delivers globally recognized certification programs from leading technology vendors. Located on Kenyatta Avenue in Nairobi's CBD, our state-of-the-art facilities and expert instructors have empowered thousands of professionals across East Africa.

15+

Years of Excellence

10,000+

Professionals Trained

50+

Vendor Certifications

READY TO ENROL?

Take the next step in your technology career.

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