



MICROSOFT TRAINING

Microsoft 365 Js 100 Copilot Bootcamp

Master Copilot in Microsoft 365. Learn to leverage AI for enhanced productivity and efficient collaboration.

DURATION

2 hours

LEVEL

Intermediate

FORMAT

Instructor-Led

- Globally Recognized Certification

- Expert-Led Hands-On Training

- Flexible Scheduling

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COURSE OVERVIEW

Unlock the future of work with the Microsoft 365 Js 100 Copilot Bootcamp, an intensive 2-hour intermediate-level course designed for IT professionals, developers, and power users eager to harness the power of AI within the Microsoft 365 ecosystem. This bootcamp dives deep into understanding Microsoft Copilot's capabilities across applications like Word, Excel, PowerPoint, Outlook, and Teams, and crucially, how to extend its functionality using foundational JavaScript (Js 100) principles.

This course is engineered to equip you with the practical skills needed to integrate and customize Copilot to enhance productivity and automate complex tasks. You will explore core technologies such as Microsoft Graph, Azure AI services, and the broader Microsoft 365 development platform, learning how to leverage JavaScript to create custom prompts, plugins, and data connectors that empower Copilot to deliver tailored insights and actions for your specific business needs.

By the end of this bootcamp, you will be proficient in leveraging Copilot's intelligent assistance and be able to develop custom solutions that drive efficiency, streamline workflows, and transform how individuals and teams interact with Microsoft 365. This expertise will position you at the forefront of AI-driven productivity, making you an invaluable asset in any modern, technology-forward organization.

Duration	2 hours
Level	Intermediate
Vendor	Microsoft

COURSE CURRICULUM

01 Module 1: Introduction to Microsoft 365 Copilot & AI Fundamentals

- What is Microsoft 365 Copilot: Overview and Core Capabilities
- AI in the Workplace: Understanding Generative AI and LLMs
- Copilot Integration across Microsoft 365 Apps (Word, Excel, PowerPoint, Outlook, Teams)
- Ethical AI and Responsible Use of Copilot

02 Module 2: Preparing for Copilot Customization with JavaScript (Js 100)

- Setting up Your Development Environment for M365 Extensibility
- Foundational JavaScript Concepts for Copilot Plugins (Variables, Functions, Objects)
- Introduction to Microsoft Graph API for Data Interaction
- Understanding Copilot's Extensibility Model: Plugins and Connectors

03 Module 3: Building Basic Copilot Plugins with JavaScript

- Designing Prompts and Scenarios for Custom Copilot Actions
- Developing a Simple JavaScript-Based Copilot Plugin
- Integrating External APIs and Data Sources into Plugins
- Testing and Debugging Copilot Plugin Implementations

04 Module 4: Enhancing Productivity with Copilot & JavaScript

- Automating Routine Tasks in Microsoft 365 using Custom Copilot Prompts
- Leveraging Copilot for Advanced Data Analysis in Excel via JavaScript
- Streamlining Communication and Collaboration in Teams with Copilot Extensions
- Best Practices for Secure and Efficient Copilot Customization

CAREER PATHWAYS

Graduates of this program are prepared for the following roles:

- > **Microsoft 365 Power Platform Developer with AI Specialization**
- > **AI-Enhanced Business Process Automation Specialist**
- > **Enterprise Productivity and Collaboration Consultant**

FREQUENTLY ASKED QUESTIONS

Q: What specific technical skills will I acquire to customize Copilot after completing this bootcamp?

Upon completing this bootcamp, you will gain practical skills in foundational JavaScript (Js 100) for M365 extensibility, enabling you to develop custom Copilot plugins and data connectors. You will learn to interact with the Microsoft Graph API, design effective prompts, and integrate external services to tailor Copilot's functionality specifically to business requirements, thereby enhancing automation and intelligent assistance across Microsoft 365 applications.

Q: What are the prerequisites for attending the Microsoft 365 Js 100 Copilot Bootcamp?

This bootcamp is designed for an intermediate audience. While a deep JavaScript background is not required due to the 'Js 100' focus, participants should have a basic understanding of programming concepts and familiarity with the Microsoft 365 ecosystem. Prior experience using Microsoft 365 applications like Word, Excel, Teams, and Outlook is highly beneficial, along with an eagerness to learn about AI and its application in enterprise environments.

Q: How will the skills learned in this bootcamp directly impact my career or professional role?

This bootcamp directly enhances your career by positioning you as an expert in AI-driven productivity and Microsoft 365 customization. You'll be able to design and implement solutions that significantly improve organizational efficiency, automate repetitive tasks, and unlock new insights using Copilot. This makes you an invaluable asset for roles such as a Microsoft 365 Developer, Business Analyst, or IT Consultant, enabling you to drive innovation and lead digital transformation initiatives within your organization.

ABOUT COMPUTER PRIDE



East Africa's Premier IT Training Center

With over 15 years of excellence, Computer Pride delivers globally recognized certification programs from leading technology vendors. Located on Kenyatta Avenue in Nairobi's CBD, our state-of-the-art facilities and expert instructors have empowered thousands of professionals across East Africa.

15+

Years of Excellence

10,000+

Professionals Trained

50+

Vendor Certifications

READY TO ENROL?

Take the next step in your technology career.

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