



MICROSOFT TRAINING

# Microsoft Business Application Training Program

*Master Microsoft Business Applications like Dynamics 365 & Power Platform. Boost efficiency and drive business growth with expert skills.*

DURATION

**2 hours**

LEVEL

**Intermediate**

FORMAT

**Instructor-Led**

- Globally Recognized Certification

- Expert-Led Hands-On Training

- Flexible Scheduling

Computer Pride | 1st Floor, ICEA Building, Kenyatta Avenue, Nairobi | [www.computer-pride.co.ke](http://www.computer-pride.co.ke)

## COURSE OVERVIEW

Unlock the power of digital transformation with our intensive Microsoft Business Application Training Program. This focused 2-hour course provides an intermediate-level introduction to the core components of Microsoft's Power Platform, empowering you to build custom business solutions with low-code tools. You will learn how to streamline operations, automate repetitive tasks, and derive actionable insights from your data, all within the intuitive Microsoft ecosystem. This program is designed for business professionals, IT enthusiasts, and anyone looking to enhance their organizational efficiency and problem-solving capabilities without extensive coding knowledge. By mastering these essential tools, you'll be able to create robust applications, develop intelligent workflows, and design compelling dashboards that drive better business decisions.

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|-----------------|--------------|
| <b>Duration</b> | 2 hours      |
| <b>Level</b>    | Intermediate |
| <b>Vendor</b>   | Microsoft    |

## COURSE CURRICULUM

### 01 Module 1: Introduction to Microsoft Business Applications & Power Platform

- Overview of the Microsoft Business Application Ecosystem
- Key Components: Power Apps, Power Automate, Power BI, Dataverse
- Understanding Low-Code/No-Code Development Principles
- Identifying Business Problems Solvable with Power Platform

### 02 Module 2: Building Custom Apps with Power Apps

- Introduction to Canvas Apps: Interface and Controls
- Connecting to Common Data Sources (SharePoint, Excel, Dataverse)
- Designing User-Friendly Forms and Screens
- Implementing Basic App Logic and Formulas for Interactivity

### 03 Module 3: Automating Workflows with Power Automate

- Exploring Flow Types: Automated, Instant, Scheduled
- Integrating with Microsoft 365 Services (Outlook, Teams, SharePoint)
- Building Approval Workflows for Business Processes
- Creating Notifications and Reminders to Enhance Productivity

### 04 Module 4: Data Visualization and Insights with Power BI

- Connecting and Transforming Data from Various Sources
- Creating Interactive Visualizations and Dashboards
- Publishing and Sharing Reports within Your Organization
- Embedding Power BI Content into Other Business Applications

## CAREER PATHWAYS

Graduates of this program are prepared for the following roles:

> **Power Platform Developer/Consultant**

> **Business Process Automation Specialist**

> **Data Analyst with Power BI Expertise**

## FREQUENTLY ASKED QUESTIONS

**Q: What immediate, tangible skills will I acquire from this 2-hour Microsoft Business Application Training Program?**

Upon completion of this intensive program, you will gain practical skills to build a simple functional canvas app in Power Apps, automate a basic multi-step workflow using Power Automate, and create an interactive data dashboard with Power BI. These are immediately applicable in roles requiring digital process improvement and data analysis.

**Q: Is prior programming or IT development experience a prerequisite for enrolling in this intermediate-level course?**

No, extensive prior programming experience is not required. This program is specifically designed to leverage the low-code/no-code capabilities of the Microsoft Power Platform, making it accessible for business analysts, power users, and IT professionals who wish to build solutions without deep coding knowledge. A basic understanding of business processes and logical thinking is beneficial.

**Q: How does this specific training program prepare me for official Microsoft Power Platform certifications, such as the PL-100 or PL-200 exams?**

This 2-hour program serves as an excellent foundational introduction and practical primer for official Microsoft Power Platform certifications. It provides core concepts and hands-on exposure to Power Apps, Power Automate, and Power BI, which are crucial domains for exams like PL-100 (Power Platform App Maker) and PL-200 (Power Platform Functional Consultant). While not a direct certification prep, it lays a solid groundwork for further specialized study.

## ABOUT COMPUTER PRIDE



*East Africa's Premier IT Training Center*

With over 15 years of excellence, Computer Pride delivers globally recognized certification programs from leading technology vendors. Located on Kenyatta Avenue in Nairobi's CBD, our state-of-the-art facilities and expert instructors have empowered thousands of professionals across East Africa.

**15+**

Years of Excellence

**10,000+**

Professionals Trained

**50+**

Vendor Certifications

## READY TO ENROL?

Take the next step in your technology career.

| Location                                                                     | Email                     | Phone            |
|------------------------------------------------------------------------------|---------------------------|------------------|
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