



MICROSOFT TRAINING

Microsoft Exchange Server Training Course

*Learn to deploy, configure, and manage Microsoft Exchange Server environments efficiently.
Master email infrastructure for secure, reliable communication.*

DURATION

2 hours

LEVEL

Intermediate

FORMAT

Instructor-Led

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- Globally Recognized Certification
 - Expert-Led Hands-On Training
 - Flexible Scheduling

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COURSE OVERVIEW

This Microsoft Exchange Server Training Course is meticulously designed to equip IT professionals with the foundational knowledge and practical skills required to effectively install, configure, and manage Microsoft Exchange Server environments. Exchange Server is the cornerstone of enterprise communication, providing email, calendaring, contacts, and task management capabilities that are critical for organizational productivity and collaboration. This course will demystify the core components, administration tools, and essential operational tasks associated with maintaining a robust messaging infrastructure.

Duration	2 hours
Level	Intermediate
Vendor	Microsoft

COURSE CURRICULUM

- 01 Module 1: Introduction to Microsoft Exchange Server**
 - Overview of Exchange Server's role in enterprise messaging
 - Key components and architecture of Exchange Server
 - Understanding Exchange Admin Center (EAC) and PowerShell for administration
- 02 Module 2: Basic Installation & Initial Configuration**
 - Prerequisites for Exchange Server installation
 - Step-by-step guided installation process (conceptual overview)
 - Performing initial post-installation configuration checks
- 03 Module 3: Mailbox and Recipient Management**
 - Creating and managing user mailboxes
 - Managing shared mailboxes and resource mailboxes
 - Configuring distribution groups and mail-enabled public folders
- 04 Module 4: Client Access & Fundamental Troubleshooting**
 - Overview of client connectivity options (Outlook, OWA, Mobile)
 - Understanding basic mail flow principles
 - Common troubleshooting steps for mailbox access and mail delivery issues

CAREER PATHWAYS

Graduates of this program are prepared for the following roles:

- > **Messaging Administrator**
- > **Junior Systems Engineer (Collaboration Focus)**
- > **IT Support Specialist (Email Systems)**

FREQUENTLY ASKED QUESTIONS

Q: What practical skills will I acquire that are immediately applicable to managing an existing Exchange environment?

Upon completion of this course, you will be able to perform essential tasks such as creating and managing user mailboxes, configuring various recipient types like shared and resource mailboxes, managing distribution groups, and utilizing both the Exchange Admin Center (EAC) and basic PowerShell commands for day-to-day administration. You'll also gain foundational skills in troubleshooting common client connectivity and mail flow issues.

Q: Is prior experience with server administration or Active Directory required to fully benefit from this intermediate-level Exchange course?

While this is an intermediate-level course, a basic understanding of Windows Server operating systems and fundamental concepts of Active Directory (e.g., users, groups, domains) is highly recommended. This prior knowledge will enable you to grasp the integration of Exchange with the broader Windows server ecosystem more effectively and maximize your learning experience.

Q: How does this 2-hour training prepare me for handling common operational tasks within a small to medium-sized Microsoft Exchange Server setup?

This focused 2-hour training provides a concise yet comprehensive introduction to the core operational tasks required for a small to medium-sized Exchange setup. You'll learn how to manage user access, maintain recipient configurations, and identify initial troubleshooting steps for email delivery and client connectivity issues, giving you a strong foundation for daily administrative responsibilities.

ABOUT COMPUTER PRIDE



East Africa's Premier IT Training Center

With over 15 years of excellence, Computer Pride delivers globally recognized certification programs from leading technology vendors. Located on Kenyatta Avenue in Nairobi's CBD, our state-of-the-art facilities and expert instructors have empowered thousands of professionals across East Africa.

15+

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Take the next step in your technology career.

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