



MICROSOFT TRAINING

Microsoft Powerpoint 2019 Quiz Questions Answers

Sharpen your Microsoft PowerPoint 2019 skills. Practice with quiz questions and answers to master presentations and boost your proficiency.

DURATION

2 hours

LEVEL

Intermediate

FORMAT

Instructor-Led

- Globally Recognized Certification

- Expert-Led Hands-On Training

- Flexible Scheduling

Computer Pride | 1st Floor, ICEA Building, Kenyatta Avenue, Nairobi | www.computer-pride.co.ke

COURSE OVERVIEW

This 'Microsoft PowerPoint 2019 Quiz Questions Answers' course from Computer Pride is meticulously designed for professionals aiming to solidify their understanding and mastery of PowerPoint 2019's extensive features. Unlike traditional instructional courses, this program leverages a dynamic, quiz-based learning methodology, providing a robust platform for self-assessment and knowledge reinforcement. Participants will navigate through a comprehensive set of questions covering everything from fundamental slide creation and text formatting to advanced visual effects, multimedia integration, and collaborative tools. This unique approach ensures that learners not only grasp concepts but also develop the confidence to apply them effectively in real-world scenarios, preparing them to tackle complex presentation challenges with ease.

By engaging with challenging quiz questions and detailed answers, you will identify knowledge gaps, strengthen your proficiency in key PowerPoint functionalities, and refine your ability to craft compelling and impactful presentations. The course focuses on practical application, ensuring that every feature and technique learned contributes directly to elevating your presentation quality. Mastering PowerPoint 2019 through this interactive format empowers you to design visually stunning and highly engaging presentations that captivate your audience, convey your message clearly, and drive professional success across various industries. It's an invaluable asset for anyone looking to transform their presentation delivery from adequate to outstanding.

Duration	2 hours
Level	Intermediate
Vendor	Microsoft

COURSE CURRICULUM

01 Module 1: Getting Started & Slide Essentials

- PowerPoint Interface Navigation & Customization
- Creating & Managing Presentations and Slides
- Applying Themes & Slide Masters
- Working with Text Boxes, Placeholders, and Bullet Points
- Understanding Presentation Views (Normal, Outline, Slide Sorter, Reading)

02 Module 2: Visual Elements & Design Impact

- Inserting & Formatting Images, Screenshots, and Online Pictures
- Drawing & Manipulating Shapes and Icons
- Using SmartArt Graphics for Visual Information
- Applying Design Ideas and Quick Styles
- Working with Colors, Gradients, and Texture Fills

03 Module 3: Multimedia & Animation Techniques

- Embedding & Formatting Audio Clips
- Inserting & Editing Video Files (Local & Online)
- Applying Slide Transitions (Timing & Sound)
- Creating Custom Animations (Entrance, Emphasis, Exit, Motion Paths)
- Triggering Animations and Media Playback

04 Module 4: Data Visualization & Advanced Objects

- Creating & Customizing Charts (Column, Line, Pie, Bar)
- Inserting & Formatting Tables
- Linking & Embedding Objects from Other Applications
- Utilizing Zoom Summary and Section Zoom
- Using Hyperlinks and Action Buttons

05 Module 5: Presentation Delivery & Collaboration

- Setting Up & Rehearsing Slide Shows
- Using Presenter View & Annotations
- Recording Narrations & Creating Video Presentations
- Sharing Presentations for Collaboration (OneDrive, SharePoint)
- Reviewing & Commenting on Presentations

06 Module 6: Final Review & Best Practices Quizzes

- Comprehensive Review of Core PowerPoint 2019 Features
- Advanced Quiz Scenarios on Presentation Design Principles
- Troubleshooting Common PowerPoint Issues
- Optimizing Presentations for Different Audiences and Platforms
- Best Practices for Effective Storytelling and Visual Communication

CAREER PATHWAYS

Graduates of this program are prepared for the following roles:

- > **Presentation Design and Storyteller for Marketing Agencies**
- > **Corporate Training Content Developer and Instructional Designer**
- > **Executive Briefing Specialist and Proposal Manager**

FREQUENTLY ASKED QUESTIONS

Q: How does the 'Quiz Questions Answers' format specifically help me master advanced PowerPoint 2019 features?

This course's unique quiz-based format provides an active learning experience. Instead of passively receiving information, you'll be challenged with specific scenarios and questions that test your understanding of PowerPoint 2019's intricate functionalities. The immediate feedback and detailed answers clarify complex topics, highlight common pitfalls, and reinforce correct application, ensuring deeper retention and practical mastery beyond theoretical knowledge. It's designed to simulate real-world problem-solving, making your learning highly effective.

Q: What foundational PowerPoint knowledge is recommended before enrolling in this Intermediate-level course?

While this course is labeled Intermediate, it's designed to refine and test existing skills. We recommend that participants have a basic working knowledge of PowerPoint 2019, including creating simple presentations, adding text and images, and performing basic formatting. This course will then build upon that foundation, delving into more complex features like advanced animations, multimedia integration, detailed chart manipulation, and collaborative tools. It's ideal for those looking to transition from a basic user to a proficient and confident presenter.

Q: Will successfully completing this 'Quiz Questions Answers' course enhance my eligibility for official Microsoft certification exams?

Absolutely. While this course is not a certification exam itself, its comprehensive, quiz-driven curriculum thoroughly covers the essential knowledge domains required for official Microsoft Office Specialist (MOS) PowerPoint 2019 certification. By engaging with a wide array of quiz questions and understanding the detailed answers, you will systematically reinforce the skills and concepts tested in the MOS exam. This course serves as an excellent preparation tool, validating your proficiency and building the confidence needed to pursue and pass the official Microsoft PowerPoint 2019 certification, thereby boosting your professional credentials.

ABOUT COMPUTER PRIDE*East Africa's Premier IT Training Center*

With over 15 years of excellence, Computer Pride delivers globally recognized certification programs from leading technology vendors. Located on Kenyatta Avenue in Nairobi's CBD, our state-of-the-art facilities and expert instructors have empowered thousands of professionals across East Africa.

15+

Years of Excellence

10,000+

Professionals Trained

50+

Vendor Certifications

READY TO ENROL?

Take the next step in your technology career.

Location

1st Flr, ICEA Building
Kenyatta Ave, Nairobi

Email

info@computer-pride.co.ke

Phone

+254 705 900 900

www.computer-pride.co.ke