



MICROSOFT TRAINING

MS-040: Manage SharePoint and OneDrive in Microsoft 365 — Practice Questions

Ace MS-040! Practice managing SharePoint and OneDrive in Microsoft 365 to pass your certification exam.

DURATION

2 hours

LEVEL

Intermediate

FORMAT

Instructor-Led

- Globally Recognized Certification

- Expert-Led Hands-On Training

- Flexible Scheduling

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COURSE OVERVIEW

This intermediate-level course, "MS-040: Manage SharePoint and OneDrive in Microsoft 365 – Practice Questions," is meticulously designed for IT professionals aiming to master the administration of SharePoint Online and OneDrive for Business within the Microsoft 365 ecosystem. Through a series of highly targeted practice questions and in-depth explanations, participants will solidify their understanding of critical management tasks, including site collection administration, user profile management, security and compliance configurations, and optimizing collaboration features. This course serves as an invaluable tool for reinforcing knowledge and identifying areas for improvement, ensuring you are thoroughly prepared for the official Microsoft MS-040 certification exam.

Duration	2 hours
Level	Intermediate
Vendor	Microsoft
Exam Code	MS-040

COURSE CURRICULUM

01 Module 1: Configuring and Managing SharePoint Online

- Creating and managing site collections and sites
- Configuring SharePoint hub sites and associated sites
- Managing site storage limits and quotas
- Implementing user permissions and group management in SharePoint
- Configuring external sharing for SharePoint sites

02 Module 2: Planning and Configuring OneDrive for Business

- Managing OneDrive for Business sync settings and client features
- Configuring default storage limits and sharing policies for OneDrive
- Implementing Known Folder Move for user data
- Managing external sharing and collaboration in OneDrive
- Monitoring OneDrive usage and adoption

03 Module 3: Managing SharePoint and OneDrive Security and Compliance

- Applying Data Loss Prevention (DLP) policies to SharePoint and OneDrive content
- Configuring sensitivity labels and information protection
- Implementing retention policies and labels for data governance
- Managing auditing and eDiscovery for compliance
- Controlling access based on location and device

04 Module 4: Hybrid Scenarios and Migration

- Understanding SharePoint Hybrid configurations and features
- Planning and executing content migration to SharePoint Online and OneDrive
- Utilizing the SharePoint Migration Tool (SPMT) effectively
- Managing content services and metadata in a hybrid environment

05 Module 5: Monitoring, Troubleshooting, and Advanced Administration

- Using the Microsoft 365 admin center for service health and reports
- Monitoring SharePoint and OneDrive usage and performance

- Troubleshooting common synchronization and sharing issues
- Leveraging PowerShell for advanced SharePoint and OneDrive administration
- Managing user profiles and audiences in SharePoint Online

06 Module 6: MS-040 Exam Preparation Strategies

- Understanding the MS-040 exam structure and question types
- Time management techniques for the certification exam
- Strategies for interpreting scenario-based questions
- Review of key concepts and common pitfalls
- Mock exam walkthroughs and performance analysis

CAREER PATHWAYS

Graduates of this program are prepared for the following roles:

- > **Microsoft 365 Administrator**
- > **SharePoint Online Administrator**
- > **Collaboration Systems Specialist**

FREQUENTLY ASKED QUESTIONS

Q: How does this 'Practice Questions' course specifically help me prepare for the actual Microsoft MS-040 certification exam?

This course is entirely focused on exam readiness. It provides a comprehensive collection of practice questions designed to simulate the format, difficulty, and content domains of the official MS-040 exam. Each question includes detailed explanations for correct and incorrect answers, allowing you to understand the underlying concepts thoroughly, identify knowledge gaps, and develop effective test-taking strategies to boost your confidence and performance on exam day.

Q: What core administrative tasks will I be proficient in upon completing this MS-040 practice questions course and successfully obtaining the certification?

Upon mastering the content covered in this practice questions course and earning your MS-040 certification, you will be proficient in critical administrative tasks such as configuring SharePoint Online sites and site collections, managing user permissions and external sharing, planning and administering OneDrive for Business settings, implementing robust security and compliance policies (including DLP and retention), handling content migration scenarios, and monitoring the health and usage of your Microsoft 365 collaboration environment. You'll be well-equipped to manage and optimize SharePoint and OneDrive in a production setting.

Q: Are there any recommended prerequisites or prior experience necessary to benefit most from this intermediate MS-040 Practice Questions course?

While this course focuses on practice questions, an intermediate understanding of Microsoft 365 services and foundational IT administration concepts is highly recommended. Familiarity with basic SharePoint and OneDrive functionalities, as well as general experience with cloud services and user management in an enterprise environment, will allow you to maximize the benefits of the practice questions and their explanations. While not strictly required, prior exposure to Microsoft 365 administration tasks will significantly enhance your learning experience.

ABOUT COMPUTER PRIDE



East Africa's Premier IT Training Center

With over 15 years of excellence, Computer Pride delivers globally recognized certification programs from leading technology vendors. Located on Kenyatta Avenue in Nairobi's CBD, our state-of-the-art facilities and expert instructors have empowered thousands of professionals across East Africa.

15+

Years of Excellence

10,000+

Professionals Trained

50+

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READY TO ENROL?

Take the next step in your technology career.

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