



MICROSOFT TRAINING

Sunsystems V6 Training Certification Course

Master Sunsystems V6 for efficient financial management and reporting. Gain practical skills to optimize your organization's accounting processes.

DURATION

24 hours

LEVEL

Intermediate

FORMAT

Instructor-Led

- Globally Recognized Certification

- Expert-Led Hands-On Training

- Flexible Scheduling

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COURSE OVERVIEW

The Sunsystems V6 Training Certification Course at Computer Pride offers an in-depth, hands-on exploration of one of the most robust financial management systems utilized by organizations globally, particularly across Africa. This intermediate-level program is designed for finance professionals, accountants, and IT personnel who aim to master Sunsystems V6, enhancing their operational efficiency and strategic financial planning capabilities. Participants will gain practical expertise in managing financial ledgers, processing transactions, generating insightful reports, and executing critical period-end procedures.

This comprehensive 24-hour course delves into the core technologies of Sunsystems V6, covering essential functionalities from master data setup and multi-currency transactions to advanced reporting using tools like Sunsystems Vision. You will learn to navigate the system with confidence, understand its architecture, and implement best practices for data entry, reconciliation, and budgeting. The curriculum emphasizes real-world scenarios, ensuring that you develop immediately applicable skills that translate directly into improved financial control and operational performance within your organization.

Upon successful completion, this certification will significantly boost your professional profile, demonstrating a specialized skill set in advanced financial management software. It empowers you to streamline financial processes, produce accurate and timely financial reports, and contribute more effectively to strategic decision-making. For career advancement, mastering Sunsystems V6 is invaluable, positioning you as a key asset in any finance department relying on this powerful system.

Duration	24 hours
Level	Intermediate
Vendor	Microsoft

COURSE CURRICULUM

01 Module 1: Introduction to Sunsystems V6 & Core Concepts

- Overview of Sunsystems V6 Architecture and Interface
- Navigating the System: Menus, Hotkeys, and Favorites
- Understanding Key Sunsystems Terminology (Business Units, Ledgers, Accounts)
- Data Entry Fundamentals and Error Correction
- Introduction to Security and User Roles

02 Module 2: Financial Master Data Setup

- Configuring Chart of Accounts (Analysis Dimensions)
- Setting Up Business Units and Ledgers
- Managing Journal Types and Sources
- Introduction to Static Data Maintenance (Currencies, Exchange Rates, Calendars)
- Setting up Supplier and Client Master Files

03 Module 3: Transaction Processing and Data Entry

- Posting Financial Transactions (Journal Entry, Purchase Invoices, Sales Invoices)
- Processing Payments and Receipts
- Inter-Company Postings and Allocations
- Handling Multi-Currency Transactions and Revaluations
- Bank Reconciliation Procedures

04 Module 4: Reporting, Enquiries, and Data Analysis

- Utilizing Enquiry Screens for Data Retrieval and Analysis
- Introduction to Sunsystems Vision for Ad-hoc Reporting
- Generating Standard Financial Reports (Trial Balance, P&L, Balance Sheet)
- Customizing Reports and Exporting Data to External Applications
- Analyzing Financial Data for Decision Making

05 Module 5: Period End Procedures & Budgeting

- Executing Period End Routines (Accruals, Prepayments, Revaluations)
- Understanding Year-End Procedures and System Closures
- Budget Entry and Management within Sunsystems
- Ledger Reconciliation and Data Integrity Checks
- Automated Allocation and Revaluation Processing

06 Module 6: Advanced Features & System Administration Fundamentals

- Introduction to System Security and User Permissions Management
- Understanding Business Rules and Workflow Customization
- Data Import/Export Capabilities and Integration Points
- Basic Troubleshooting and System Maintenance Tips
- Audit Trail and Compliance Features

CAREER PATHWAYS

Graduates of this program are prepared for the following roles:

- > **Certified Sunsystems Financial Accountant**
- > **Sunsystems System Administrator/Support Specialist**
- > **Financial Reporting Analyst leveraging Sunsystems V6**
- > **Management Accountant (using Sunsystems V6 for budgeting and performance analysis)**

FREQUENTLY ASKED QUESTIONS

Q: What are the specific prerequisites for enrolling in the Sunsystems V6 Training Certification Course, and is prior accounting software experience mandatory?

While formal accounting software experience is beneficial, it's not strictly mandatory. This course is designed for an intermediate level, so a foundational understanding of accounting principles and basic computer literacy are essential. Attendees should have some exposure to financial operations or aspire to roles that heavily interact with financial data. Familiarity with general ledger concepts will significantly aid your learning process.

Q: How will mastering Sunsystems V6 through this certification specifically enhance my financial reporting capabilities, especially concerning advanced analytical tools like Sunsystems Vision?

This certification will equip you with the expertise to move beyond basic reporting. You will gain proficiency in using Sunsystems Vision, a powerful add-in for Excel, to create highly customized and dynamic financial reports, dashboards, and analytical models directly from Sunsystems data. This skill enables you to extract granular insights, perform scenario analysis, and present complex financial information in an accessible format, significantly improving your ability to support

strategic decision-making and provide proactive financial intelligence.

Q: Beyond basic data entry and report generation, what advanced functionalities or strategic financial management techniques will I master through this Sunsystems V6 course that are crucial for career progression?

This course goes beyond foundational usage, enabling you to master critical strategic functionalities. You will learn to implement advanced budgeting and forecasting models directly within Sunsystems, manage complex multi-currency revaluations, configure inter-company allocations, and understand the intricacies of period-end and year-end close processes. Furthermore, you will gain insights into system security, user permissions, and data integrity best practices, positioning you not just as an operator but as a key resource capable of optimizing and maintaining the system for strategic financial control.

ABOUT COMPUTER PRIDE



East Africa's Premier IT Training Center

With over 15 years of excellence, Computer Pride delivers globally recognized certification programs from leading technology vendors. Located on Kenyatta Avenue in Nairobi's CBD, our state-of-the-art facilities and expert instructors have empowered thousands of professionals across East Africa.

15+

Years of Excellence

10,000+

Professionals Trained

50+

Vendor Certifications

READY TO ENROL?

Take the next step in your technology career.

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